

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

December 5, 2023  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President El-Hajj called the meeting to order at 6:00 p.m.

Members present:

Dianne El-Hajj, President  
Ken Fox, Vice President  
Dustin Burns, Clerk  
Barbara Ryan, Member  
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent  
Dr. Marcia Hamilton, Assistant Superintendent, Business Services  
Dr. Lisa Paisley, Assistant Superintendent, Educational Services  
David MacLeod, Assistant Superintendent, Human Resources/Pupil Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President El-Hajj invited everyone to recite the District Mission.

**3. Pledge of Allegiance**

Matthew Kemery, 4<sup>th</sup> grade student at PRIDE Academy, led the Pledge of Allegiance.

**4. Approval of Agenda**

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**2. Spotlight on Education: PRIDE Academy**

Superintendent Baranski welcomed Dr. Kristen Bonser, Principal, and Gretchen Murphy, Vice Principal, to share all the great things happening at PRIDE Academy. Dr. Bonser acknowledged and thanked the staff, parents, and students present for their support.

Prior to their spotlight, Dr. Bonser welcomed teachers Ms. Larson, Ms. Schipke, and Mr. Kemery and student members of the Peanut Butter Jam, who shared their contributions to their visual and performing arts program by singing and performing for the public.

Dr. Bonser and Ms. Murphy provided an overview of their CAASPP data; their response to data; reaching their academic, climate and culture goals; Reggie, the school's canine instructional assistant; the school's visual and performing arts program; their garden; and their priority and incentives to increase student attendance.

The Board commended PRIDE Academy staff and students for all the great things happening at the school, and their performance.

**C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda and noted public comments were in-person only. There were no requests to speak.

**D. CONSENT ITEMS**

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations, Grants, and Bequests
- 2.4. Approval/Ratification of General Services Agreements
- 2.5. Approval/Ratification of Expenditure Warrants
- 2.6. Approval/Ratification of Purchase Orders
- 2.7. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.8. Approval/Ratification of Agreements for Mileage Reimbursement In Lieu of District Transportation
- 2.9. Approval of Agreement with Propel & Excel Services for Consulting Services Related to Maintenance and Support of Position Control Budget System
- 2.10. Annual and Five-Year Developer Fee Report
- 2.11. Approval of Memorandum of Understanding with the San Diego County Office of Education to Support Ongoing Internet Service Access
- 3.1. Amendment of Nonpublic School Master Contract with The Winston School for Nonpublic School Services
- 3.2. Approval of Agreement with the San Diego County Office of Education for English Language Arts Professional Development
- 4.1. Personnel, Regular
- 4.2. Ratification of Short-Term Service Agreements
- 4.3. Approval of Service Agreement between Santee School District and San Diego County Superintendent of Schools to Host School Social Work Interns
- 4.4. Approval of Memorandum of Understanding with Rady's Children's Hospital – San Diego, Children's Outpatient Psychiatry

Member Burns moved approval of Consent Items.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**E. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

- 1.1. Update on Board Policy (BP) 5132 – Dress and Grooming – Staff Survey Results  
During a special meeting on October 3, the Board of Education met with students to gather input on the current dress code. Based on their input from students, the Board met with Vice Principals on November 7 to gather their input for possible revisions to the policy.

Upon the request from the Board, all teachers were sent a survey on November 13 for their input.

Superintendent Baranski shared there were 192 responses, showing an equal representation of teachers in grades TK-5 (51%); grades 6-8 (42%); and Other (7%), including Site Administrators, Curriculum Resources Teachers, Special Education, etc. She explained survey results showed 63.5% would like to keep the current shoe policy; 87% agreed to no bare midriffs; 93% agreed to no slippers; there was a 50/50 split with students wearing hats indoors and students wearing pajama pants.

Superintendent Baranski noted the most important issues to continue addressing in the updated policy include tank tops or lowcut tops, bare midriffs, skirt or short length, and shoes with backstraps. The least important items for the policy to address include hair color, facial piercings, pajama pants, hats worn indoors.

Superintendent Baranski discussed reviewing updated California School Boards Association (CSBA) and other local Board policies and bringing a first draft of the revised policy to the January 16 meeting. Member Burns noted the importance of enforcing the policy District-wide and adjusting it, as needed; with minimal impact to staff and administration.

**Business Services**

**2.1. Approval of First Interim Report for 2023-24**

Dr. Marcia Hamilton, Assistant Superintendent of Business Services, and Tory Long, Director of Fiscal Services, provided an overview of the First Interim report as of October 31, 2023; and recommended the Board approve positive certification for the First Interim report regarding the District's ability to meet its financial obligations for the 2023-24 fiscal year and two subsequent years.

**Snapshot Fund 01**

Description	General Fund		Ttl
	Unrest	Rest	
<b>INCOME:</b>			
LCFF Sources	70,610,111	514,414	71,124,525
Federal Revenue	50,000	3,719,898	3,769,898
Other State Revenue	2,044,826	10,191,692	12,236,518
Other Local Revenue	1,744,212	7,173,849	8,918,061
Interfund Transfers In	1,134,737	0	1,134,737
Other Sources	0	0	0
<b>Total Income</b>	<b>75,583,886</b>	<b>21,599,853</b>	<b>97,183,739</b>
<b>OUTGO:</b>			
Certificated Salaries	29,364,694	10,632,124	39,996,818
Classified Salaries	8,306,700	7,117,911	15,424,611
Employee Benefits	13,262,274	10,927,851	24,190,125
Books and Supplies	3,161,474	4,438,511	7,599,985
Services, Other Operating Expenses	4,736,926	3,806,118	8,543,044
Capital Outlay	155,474	800,000	955,474
Other Outgo	172,387	0	172,387
Transfers of Indirect/Direct Costs	-1,792,611	1,646,597	-146,014
Interfund Transfers Out	1,701,868	530,000	2,231,868
Other Uses	0	0	0
Contributions to Restricted Programs	15,453,919	-15,453,919	0
<b>Total Outgo</b>	<b>74,523,105</b>	<b>24,445,193</b>	<b>98,968,298</b>
<b>Change in Fund Balance</b>	<b>1,060,781</b>	<b>-2,845,340</b>	<b>-1,784,559</b>
Projected Beginning Fund Balance	26,057,482	11,245,339	37,302,821
<b>Projected Ending Fund Balance</b>	<b>27,118,263</b>	<b>8,399,999</b>	<b>35,518,262</b>
Committed Fund Balance	0	0	0
Non-Spendable Fund Balance	656,834	0	656,834
Restricted Fund Balance	0	8,399,999	8,399,999
Assigned Fund Balance	338,216	0	338,216
Unassigned - Economic Uncertainty	2,969,049	0	2,969,049
<b>Remaining Unassigned</b>	<b>23,154,164</b>	<b>0</b>	<b>23,154,164</b>

COLA for Santee School District

Factor	Component	Grade Spans				Total
		TK(INFO)	TK-3	4-6	7-8	
<b>Base Grant</b>	Prior Year Base Grant	\$2,813.00	\$9,166.00	\$9,304.00	\$9,580.00	
	COLA	8.22000%	8.22000%	8.22000%	8.22000%	
	Adjusted	\$3,044.00	\$9,919.00	\$10,069.00	\$10,367.00	
<b>Augmentations</b>	TK-3 CSR	\$3,044.00	\$1,032.00			
<b>Supplemental</b>	Total Estimated Unduplicated Count for Supplemental					2,399
	Current Year CBEDs Enrollment					6,083
	Estimated % of Population for Supplemental					39.44%
	Supplement to Base Amount per Student		\$2,190.20	\$2,013.80	\$2,073.40	20.00%
	Supplement to Base Weighted for District		\$863.77	\$794.20	\$817.70	
<b>Concentration</b>	Per Student Increase for Concentration Factor		\$7,118.00	\$6,545.00	\$6,739.00	65.00%
	Estimated Supplemental student count over 55% of population					0
<b>Total</b>	Per Student Grant	\$3,044.00	\$11,814.77	\$10,863.20	\$11,184.70	
<b>ADA</b>	Total	212.04	2,783.00	2,058.00	1,287.00	6,128.00
<b>Entitlement Funding</b>	Base Grant		27,604,577	20,722,002	13,342,329	61,668,908
	Supplemental		2,403,861	1,634,459	1,052,384	5,090,704
	Concentration		0	0	0	0
	K-3 CSR (2020-21 Target = 24:1)	645,450	2,872,056			3,517,506
	Sub-Total	645,450	32,880,494	22,356,461	14,394,713	70,277,118
<b>Add-Ons</b>	Home to School Transportation					387,541
	TIIG					555,321
<b>Total</b>	<b>Total Estimated 2023-24 Target</b>			<b>Per ADA:</b>	<b>\$11,622.06</b>	<b>71,219,980</b>
<b>Current Funding</b>	Prior Year LCFF Funding (Adjusted for ADA changes)					68,578,638
	Difference					2,641,342
	Adjustment					
	100.00%	Estimated 2023-24 LCFF Funding Increase				3.85%
	Estimated 2023-24 Total LCFF Funding					71,219,980

Snapshot Fund 08 - 17

LN#	Description	Student Activity Fund 08	Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17
1	<b>INCOME:</b>					
2	LCFF Sources	0	0	0	0	0
3	Federal Revenue	0	0	1,434,209	0	0
4	Other State Revenue	0	575,606	2,875,762	0	0
5	Other Local Revenue	5,000	12,395	199,824	30,089	272,046
6	Interfund Transfers In	0	0	0	530,000	0
7	Other Sources	0	0	0	0	0
8	<b>Total Income</b>	<b>5,000</b>	<b>588,001</b>	<b>4,509,795</b>	<b>560,089</b>	<b>272,046</b>
9	<b>OUTGO:</b>					
10	Certificated Salaries	0	149,803	0	0	0
11	Classified Salaries	0	121,204	1,187,526	0	0
12	Employee Benefits	0	94,296	467,476	0	0
13	Books and Supplies	5,000	115,344	2,164,070	0	0
14	Services, Other Operating Expenses	0	7,750	238,336	1,000,000	0
15	Capital Outlay	0	100,000	175,000	0	0
16	Other Outgo	0	0	0	0	0
17	Transfers of Indirect/Direct Costs	0	32,386	113,628	0	0
18	Interfund Transfers Out	0	0	0	0	1,134,737
19	Other Uses	0	0	0	0	0
20	Contributions to Restricted Programs	0	0	0	0	0
21	<b>Total Outgo</b>	<b>5,000</b>	<b>620,783</b>	<b>4,346,036</b>	<b>1,000,000</b>	<b>1,134,737</b>
22	<b>Change in Fund Balance</b>	<b>0</b>	<b>-32,782</b>	<b>163,759</b>	<b>-439,911</b>	<b>-862,691</b>
23	Projected Beginning Fund Balance	14,016	188,177	3,631,167	604,609	4,614,685
24	<b>Projected Ending Fund Balance</b>	<b>14,016</b>	<b>155,395</b>	<b>3,794,926</b>	<b>164,698</b>	<b>3,751,994</b>
25	Committed Fund Balance	0	0	0	164,698	3,751,994
26	Non-Spendable Fund Balance	0	0	169,266	0	0
27	Restricted Fund Balance	14,016	155,395	3,625,660	0	0
28	Assigned Fund Balance	0	0	0	0	0
29	Unassigned - Economic Uncertainty	0	0	0	0	0
30	<b>Remaining Unassigned</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
					<b>Inst Mtis:</b>	2,000,000
					<b>Furn:</b>	1,751,994
					<b>CSR:</b>	0

Snapshot Fund 25- 63

LN#	Description	Special Reserve Fund 40	Building Fund 21	Capital Facilities Fund 25	Enterprise Fund 63	Yale	Project SAFE
1	<b>INCOME:</b>						
2	LCFF Sources	0	0	0	0	0	0
3	Federal Revenue	11,193	0	0	0	0	0
4	Other State Revenue	0	0	0	0	0	0
5	Other Local Revenue	461,637	0	1,496,811	2,769,558	489,475	2,280,083
6	Interfund Transfers In	1,701,868	0	0	0	0	0
7	Other Sources	0	0	0	0	0	0
8	<b>Total Income</b>	<b>2,174,698</b>	<b>0</b>	<b>1,496,811</b>	<b>2,769,558</b>	<b>489,475</b>	<b>2,280,083</b>
9	<b>OUTGO:</b>						
10	Certificated Salaries	0	0	0	0	0	0
11	Classified Salaries	0	0	0	1,388,408	286,059	1,102,349
12	Employee Benefits	0	0	0	749,238	156,033	593,205
13	Books and Supplies	1,528,644	0	53,539	34,926	6,423	28,503
14	Services, Other Operating Expenses	669,884	0	120,915	255,065	40,960	214,105
15	Capital Outlay	147,540	0	862,158	0	0	0
16	Other Outgo	249,526	0	994,876	0	0	0
17	Transfers of Indirect/Direct Costs	0	0	0	0	0	0
18	Interfund Transfers Out	0	0	0	0	0	0
19	Other Uses	0	0	0	0	0	0
20	Contributions to Restricted Programs	0	0	0	0	0	0
21	<b>Total Outgo</b>	<b>2,595,694</b>	<b>0</b>	<b>2,031,488</b>	<b>2,427,637</b>	<b>489,475</b>	<b>1,938,162</b>
22	<b>Change in Fund Balance</b>	<b>-420,896</b>	<b>0</b>	<b>-534,677</b>	<b>341,921</b>	<b>0</b>	<b>341,921</b>
23	Projected Beginning Fund Balance	7,552,670	0	4,851,954	1,624,517	0	1,624,518
24	<b>Projected Ending Fund Balance</b>	<b>7,131,774</b>	<b>0</b>	<b>4,317,277</b>	<b>1,966,438</b>	<b>0</b>	<b>1,966,439</b>
25	Committed Fund Balance	0	0	0	0	0	0
26	Non-Spendable Fund Balance	0	0	0	0	0	0
27	Restricted Fund Balance	7,131,774	0	3,585,042	0	0	0
28	Assigned Fund Balance	0	0	732,235	1,966,439	0	1,966,439
29	Unassigned - Economic Uncertainty	0	0	0	0	0	0
30	<b>Remaining Unassigned</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<i>Solar:</i>	111,723		<i>Dev Fees:</i>	1,041,107		
	<i>Tech:</i>	6,236,916		<i>Fmr RDA:</i>	732,235		
	<i>Vehicle:</i>	321,987		<i>Land:</i>	2,543,935		
	<i>Facly:</i>	481,148					

## Multi-Year Projection

Item	2023-24		2024-25		2025-26	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	\$26,057,482	\$11,245,339	\$27,118,263	\$8,399,999	\$23,104,870	\$4,181,393
Fund Balance Adjustments	0		0		0	
Total Income	\$60,129,967	\$21,599,853	\$72,774,743	\$17,494,150	\$72,326,401	\$17,494,150
Total Outgo	\$59,069,186	\$24,445,193	\$76,788,136	\$21,712,755	\$79,724,265	\$20,829,658
<b>Change in Fund Balance</b>	<b>\$1,060,781</b>	<b>(\$2,845,340)</b>	<b>(\$4,013,393)</b>	<b>(\$4,218,606)</b>	<b>(\$7,397,864)</b>	<b>(\$3,335,508)</b>
Ending Fund Balance	\$27,118,263	\$8,399,999	\$23,104,870	\$4,181,393	\$15,707,006	\$845,885
Total Reserves	\$26,123,213		\$22,099,673		\$14,691,408	
<b>Budget Reserve as % of Expenditures</b>	<b>26.40%</b>		<b>22.44%</b>		<b>14.61%</b>	
	<b>Amount</b>	<b>Value</b>	<b>Amount</b>	<b>Value</b>	<b>Amount</b>	<b>Value</b>
COLA:	8.22%		3.94%		3.29%	
LCFF Rev Change w/ ADA changes:	3.81%	\$2,611,726	-0.93%	(\$660,094)	1.98%	\$1,393,795
LCFF Base Only Rev Change w/ ADA changes:	3.54%	\$2,429,973	-0.84%	(\$599,266)	1.99%	\$1,406,038
*Included Annual Operating Cost Increase Impact to LCFF Base:	1.73%	\$1,183,055	3.21%	\$2,282,143	3.30%	\$2,324,335
<b>Estimated Structural Surplus/(Deficit)</b>	<b>\$1,385,248</b>		<b>(\$3,303,293)</b>		<b>(\$6,947,964)</b>	
GAP Funding:	100.00%		100.00%		100.00%	
1% Reserve Equivalent:	989,683		984,834		1,005,572	
1% LCFF Increase:	685,497		711,615		705,014	
1% Salary Increase Equivalent:	653,137		657,144		670,287	

\* Step & column, health benefits, statutory benefits, and inflation for utilities, insurance, and Restricted programs subject to contribution from Unrestricted General Fund

The Board commended Dr. Hamilton and Mrs. Long for their presentation. Member Burns moved approval of a positive certification for the First Interim report regarding the District's ability to meet its financial obligations for the 2023-24 fiscal year and two subsequent years.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**F. BOARD POLICIES AND BYLAWS**

President El-Hajj shared BP 6174 – Education for English Language Learners was being presented for a second reading and adoption. Member Burns moved approval.

**1.1. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):**

- BP 6174 – Education for English Language Learners

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

**G. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association (STA) President, was present but had no communication.

**H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Member Burns noted Daniel Buksa, with Mission Realty, worked with the Santee community to acquire funds for two \$10,000 scholarships for Santana and West Hills High School students attending trade schools. He extended an invitation to the Board to attend the award ceremony at Jimmy's Restaurant at 7:00 pm. Member Burns shared enjoying the CSBA conference and the spending time with Executive Council. He noted attending several security sessions and being proud that the District was already doing a lot of the suggestions and/or ideas being presented.

President El-Hajj noted attending the CSBA Conference and enjoying the presentation from Sal Khan, Founder and CEO of Khan Academy; learning and interacting with other Boards; and riding in an autopilot Tesla.

Member Levens-Craig shared her visit to Chet F. Harritt was great. She noted working with Teachers Lori Meaux, Sarah Lathers, and Kathy Tolnay to have students create holiday cards for the Santee Mobilehome Action Owners Action Committee (SMOAC) elves' program for senior citizens and shared some samples. Member Levens-Craig shared attending various sessions (i.e., branding, budget, etc.) at the CSBA conference and commended Cori Harris, Director of Communications and Parent Engagement, for her great work in branding the District. She shared one of the sessions had discussed "parent walks" where a group of parents are invited to meet with administration and teachers, then invited to visit the classrooms for 30 minutes and debrief afterwards to possibly help to dispel some of the myths of things that may and/or may not be happening in the classroom.

Member Ryan noted attending the CSBA conference and shared Solana Beach's CSBA Delegate Assembly member Debra Shade, had been elected to the CSBA Board and would be President in the next few years – a benefit to San Diego County.

Superintendent Baranski shared an update on the Student Behavioral Health Incentive Program (SBHIP) grant had been planned for this meeting, but instead Mr. MacLeod provided an update and shared the presentation by Mike Olander, Director of Pupil Services, and his team would be in the January meeting. Member Ryan noted the District is able to keep the funds, even if they are not expended with the timeline; and the importance of hiring a staff member for equal representation at each school and planning the budget appropriately for the position.

**I. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose:* Negotiations  
*Agency Negotiators:* David MacLeod, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*


The Board entered closed session at 7:23 p.m.

**J. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 9:00 p.m. and reported no action was taken.

**K. ADJOURNMENT**

With no further business, the meeting was adjourned at 9:00 p.m.

  
\_\_\_\_\_  
Dustin Burns, Clerk

  
\_\_\_\_\_  
Dr. Kristin Baranski, Secretary